

CHANGE CONTROL ACTIVITIES SCHEDULE

As Of -- WEEK ENDING 08/22/2003

No.	Item	Start Date	Details	Status	✓	Date Ended
01	PeopleSoft - HR Ref: Kari Alverson	Each Friday on PR Check Issue day	ACTIVITY: Update HRSBOX, HRQA, and HRTEST databases throughout the day. LOCATION: N/A IMPACT: These databases will be unavailable during the updates.	Ongoing.		N/A
02	PeopleSoft - HR Ref: Kari Alverson	Monday to Wednesday of each Payroll week	ACTIVITY: Bring down HRPROD Application Server from 10am Monday until 8am Wednesday LOCATION: N/A IMPACT: The server will be unavailable during this period of the <u>Payroll week</u> .	Ongoing.		N/A
03	PeopleSoft - HR Ref: Kari Alverson	Each Friday on PR Check Issue day	ACTIVITY: Database migration and application of patches to the HR Production areas from 7am until 9am LOCATION: N/A IMPACT: The server will be unavailable during this period.	Ongoing.		
04	PeopleSoft - FS Ref: Cheri Detweiler	Each Friday between 1st & 2nd PR Check Issue days	ACTIVITY: Update FSSBOX, FSQA, and FSTEST databases from FSPROD data throughout the day. LOCATION: N/A IMPACT: These databases will be unavailable during the updates on those days.	Ongoing.		N/A
06	Computer Systems Ref: Rich Anderson	Each Sunday between 3am and 9am	ACTIVITY: Perform maintenance and upgrades on network systems. LOCATION: ISD Computer Room. IMPACT: All City network systems will be unavailable during this period.	Ongoing.		N/A
13	Maintenance Ref: Paul Pedron	To Be Announced	ACTIVITY: Upgrade hardware for servers Argon, Cerium, Radium. LOCATION: ISD Computer Room. IMPACT: Servers will be unavailable during this period for some City Hall GroupWise users, some City Hall NDPS Printing.	Waiting for Start Date decision.		

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18	Server Update Ref: Paul Pedron, Kari Alverson	To Be Re-scheduled	<p>ACTIVITY: Update Oracle Server from 8.1.7.2.2 to 8.1.7.4.</p> <p>.....</p> <p>LOCATION: ISD Computer Room.</p> <p>.....</p> <p>IMPACT: Servers affected: NUGGET, ZINC, ALUMINUM, SILICON, and BARIUM. Possibly affected: NEON, Fleet-DATA1. Not affected: GOLD, TITANIUM, HAFNIUM. Oracle databases will be unavailable throughout the day.</p>	On Hold		
29	Workstation Upgrade Ref: Paul Pedron	To Be Re-scheduled	<p>ACTIVITY: Upgrade Novell Client on user workstations.</p> <p>.....</p> <p>LOCATION: Convention Center, Redevelopment.</p> <p>.....</p> <p>IMPACT: Where needed, upgrade will take place at login. Workstations that are affected will need to reboot.</p>	Waiting for rescheduled Start Date.		
30	File Server Replacement, Phase 1 Ref: Don Robbins	To Be Determined	<p>ACTIVITY: Replace MSC-Data File Server with MSC1.</p> <p>.....</p> <p>LOCATION: General Services Dept., specifically: Admin, E & C, Facilities Management, Fleet, Printing, Purchasing</p> <p>.....</p> <p>IMPACT: File Server should be unavailable for only a few moments. To be done after normal business hours.</p>	Waiting for Start Date decision.		
33	AS/400 HTE Client Ref: Paul Pedron	Tuesday, 08/19/2003, thru Friday, 08/22/2003	<p>ACTIVITY: Install the new AS/400 HTE Client to replace the old client.</p> <p>.....</p> <p>LOCATION: All machines containing the old client.</p> <p>.....</p> <p>IMPACT: During this period, the new desktop icon, "HTE v5.5" will appear. Whether you install it yourself from the icon, or wait for the automatic install at login on Friday, 08/22, affected users will need to reboot.</p>	Waiting for s c h e d u l e d Start Date.		

